

**26th Annual Summer Conference**

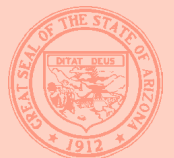
***Career and Technical Education:  
Gateway to Student Success***

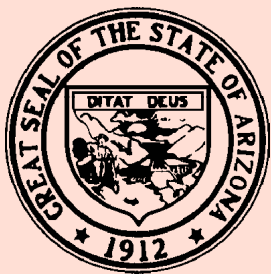
**P R E V I E W**

**July 29 - August 1, 2001**

***Loews Ventana Canyon Resort  
Tucson, AZ***

**ACTE  
AZ**





## **WHO SHOULD ATTEND?**

*This year's conference offers professional development opportunities for a diverse audience including:*

*Academic and CTE Administrators/Instructors*

*Workforce Training and Development Providers*

*Employment and Training Providers*

*CTE Staff at Charter Schools*

*Tech Prep Coordinators*

*Counselors*

*Special Needs Personnel*

*Business/Industry*

*Educational Leaders*

*Local Board Members*

*and*

*Other interested individuals.*

# **WELCOME TO THE CONFERENCE**

## ***Career and Technical Education: Gateway to Student Success***

2001 marks the 26<sup>th</sup> year of the Summer Vocational Conference. This year, we have updated our name to Career and Technical Education to reflect the national focus to promote Vocational Education as encompassing an incredible array of technical education and career opportunities available to today's occupational students at the secondary and postsecondary levels.

This year's conference will feature sessions showcasing:

- ❖ State and Federal Legislative Updates
- ❖ Successful Strategies for Teaching in the Digital Age
- ❖ Unique Partnerships with Business and Industry
- ❖ Successful Integration of Academics into the Curriculum
- ❖ Professional Development Certification Opportunities
- ❖ Innovative Programs and Best Practices
- ❖ Successful Articulation with the Postsecondary Level
- ❖ Incorporation of Technology into the Curriculum

Additionally, we have scheduled our on-site Computer Lab sessions; the ACTE/Az Trade Show and Expo featuring an exciting array of equipment, goods, and services available to enhance your CTE program; and thought-provoking, motivational, and humorous sessions to lift the spirit.

Join us for the premier professional development experience! You are guaranteed to come away with a fresh perspective, new insights, and the resources you need to meet the year ahead!

## **OPENING GENERAL SESSION-KEYNOTE ADDRESS**

***Rita Davenport, CSP, CPAE***



### **CHALLENGES, CHOICES, and CHANGES**

*Success has been described as living your life the way you choose and knowing when to let go of things that no longer work. Since life is a choice, our greatest challenge is to have the discipline to balance our life and gain a sense of accomplishment as we live our lives to make a difference.*

*During this session you will hear strategies for success that will include stress management, improving productivity, building confidence, and having more time for yourself. This session will also contain programming techniques that include the use of imagery, visualization, and successful self-talk. As a result, you will begin to look at opportunities for growth that bring you closer to your desired goals. This simple process combined with Rita's wit and wisdom, will raise your personal expectations to meet life's challenges.*

## PRE-CONFERENCE ACTIVITIES

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8:00 a.m. - 6:00 p.m.	<b>Conference Registration Open</b>
8:00 a.m. - 5:00 p.m.	Computer Lab: MicroSoft User Specialist (MOUS) Certification Training and Test Administration <i>Preregistration Required. Fee \$250</i>
8:00 a.m. - 6:00 p.m.	FACS ED: Apparel Design and Merchandising Professional Development Workshop <i>Preregistration Required. Fee \$75*</i>
8:00 a.m. - 6:00 p.m.	FACS ED: Basic Culinary Arts Professional Development Workshop <i>Preregistration Required. Fee \$75*</i>
9:00 a.m. - 4:00 p.m.	NCCER Instructor Certification Training - Part 1 of 2 <i>Preregistration Required. No Fee</i>
10:00 a.m. - 12:00 p.m.	ABEA Strategic Planning Committee Meeting
10:00 a.m. - 4:00 p.m.	FBLA Executive Council Meeting
10:00 a.m. - 4:00 p.m.	Accountability Workshop <i>Preregistration Required. Fee \$30</i>
12:00 p.m. - 1:00 p.m.	ABEA Board and Strategic Planning Committee Luncheon
1:00 p.m. - 4:00 p.m.	ABEA Board Meeting
4:00 p.m. - 6:00 p.m.	ACTE/Az Board of Directors' Meeting

\* Fee includes Continental Breakfast, Lunch, Dinner and Lab Fee

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8:00 a.m. - 6:00 p.m.	<b>Conference Registration Open</b>
8:00 a.m. - 6:00 p.m.	FACS ED: Advanced Culinary Arts Professional Development Workshop <i>Preregistration Required. Fee \$75</i>
8:00 a.m. - 5:00 p.m.	Business Ed New Teachers' Workshop/Luncheon <i>Preregistration Required. Fee \$75</i>
9:00 a.m. - 11:00 a.m.	Computer Lab: WEB Page Development using Front Page 2000 <i>Preregistration Required. Fee \$15</i>
9:00 a.m. - 12:00 p.m.	NCCER Instructor Certification Training - Part 2 of 2 <i>Preregistration Required. No Fee</i>
10:00 a.m. - 12:00 p.m.	FBLA Executive Council Meeting
10:00 a.m. - 3:00 p.m.	ACOVA Leadership Forum <i>Preregistration Required. Fee \$40</i>
10:00 a.m. - 4:00 p.m.	FCCLA Board Meeting
12:00 p.m. - 5:00 p.m.	FBLA Advisors' Workshop and Luncheon <i>Preregistration Required. Fee \$20</i>
12:00 p.m. - 1:30 p.m.	ATIEA Executive Board Meeting and Luncheon
12:30 p.m. - 4:30 p.m.	Tech Prep Directors Meeting <i>Preregistration Required. Fee \$25</i>
12:30 p.m. - 4:30 p.m.	Office Proficiency Assessment and Certification (OPAC) <i>Preregistration Required. Fee \$45</i>
1:00 p.m. - 4:00 p.m.	SkillsUSA-VICA New Advisors' In-service
3:00 p.m. - 5:00 p.m.	Successful Management Techniques for the ITE Classroom
3:30 p.m. - 5:00 p.m.	New and Nearly New Health Careers Education Teachers' In-service
4:00 p.m. - 5:30 p.m.	Business Education Conference Planning Committee Meeting
4:30 p.m. - 5:30 p.m.	FACS ED Board Meeting
5:30 p.m. - 6:30 p.m.	ACTE/Az President's Reception <i>Preregistration Required. No Fee</i>
8:30 p.m. - 9:30 p.m.	FACS ED Strategic Planning Committee Meeting



*This Pre-Conference Activities Schedule provides a listing of Special Interest Meetings, Training Sessions, and Special Events held in conjunction with the Conference.*

*Consult the INTERDISCIPLINARY AND PROGRAM AREA Session Grids in this PREVIEW document beginning on page 3 for information concerning Individual Conference Sessions scheduled during the conference.*

*Individual session times for these sessions are not provided at this time due to scheduling considerations.*

*Additional conference sessions will be added, time permitting.*



# INTERDISCIPLINARY & SPECIAL

MONDAY

## INTERDISCIPLINARY

### Teaching in the Digital Age



*What skills will be necessary for success in the Digital Age? How can schools prepare youth for our rapidly changing, highly technological society? What should education look like in the 21st century? Come learn about innovative models that are exemplars of Digital Age*

*education and walk away with resources that will enable you to envision the possibilities for your school and community.*

- ❖ Survey of Employers – What Skills are Employers Looking for?
- ❖ Paraprofessional Training/Accommodations/Modifications
- ❖ Employer Panel – Transition to Work
- ❖ Support Panel – Working with Practitioners to Move Students into Work Settings

### CELEBRATION OF ABILITIES - KATHY BUCKLEY

*Back by popular demand, America's number one Hearing-Impaired Comedienne. Whether performing in a comedy club, appearing on television, speaking publicly, or teaching at camps for the deaf, Kathy Buckley brings the message that anything can be achieved when the heart and the mind work together.*



- ❖ First Annual ACTE/Az Film Festival
- ❖ One Stop Career Centers – What are They? How can I use them with My Students?
- ❖ From Student Dread to Student Lead: New Developments in Student Directed IEPs

## INTERDISCIPLINARY

- ❖ Standard-Based IEPs – What Do They Look Like?
- ❖ Virtual Reality as an Education Tool
- ❖ Technology Tools to Enhance your Classroom Presentations
- ❖ Student Technical Assistance and Resource (STAR) Program
- ❖ Across the Curriculum Issues and Efforts Related to E-Commerce and Business Topics
- ❖ Preparing Students for Academic Learning, Personal Growth, and Civic Responsibility through Service Learning
- ❖ A Case of the Real World
- ❖ Alternative Teaching and Learning Options: A Panel Discussion
- ❖ What's it Made of?
- ❖ Are There Bachelors In Your Future? (Degrees That Is!)
- ❖ Secrets for Exceptional Speaking

- ❖ Transition Assessment – Panel of Practitioners will Share Strategies for Conducting Transition Assessments
- ❖ Proven Strategies for Classroom Management
- ❖ NETSAVE: Nontraditional Emerging Technologies for Successful Academic and Vocational Education
- ❖ The Healing Community (Nursing Program)
- ❖ Arizona Learning Systems (ALS)
- ❖ What's it Made of? **(Repeat)**
- ❖ Are There Bachelors In Your Future? (Degrees That Is!) **(Repeat)**
- ❖ Workforce Development for an Aging Society
- ❖ Six Traits, AIMS, and You **(Repeat)**
- ❖ Accountability Update **(Repeat)**
- ❖ Using Performance Data for Planning and Decision Making
- ❖ Apprenticeship – Earn While You Learn . . . And Go To College Too!

TUESDAY

WEDNESDAY

### ACTE/Az Awards Breakfast Keynote - Carolyn Warner "The Lamp in the Statue of Liberty"



*Former Arizona Superintendent of Public Instruction Carolyn Warner, now a national leader in workforce and work place policy, reminds vocational and technical educators that true school improvement cannot take place in a vacuum. Vocational/technical and*

*school-to-work advocates must be active players in causing true school improvement to become a reality*

*Carolyn Warner has a simple message for vocational technical educators: "You are the lamps in the Statue of Liberty. You are the forces and the faces of opportunity for all students. Don't lose sight of it and don't ever forget it!"*

# INTEREST SESSIONS

## INTERDISCIPLINARY

- ❖ Connecting the Academic Standards to the Vocational Competencies
- ❖ Fundamental Strategies for Integrating Academic Content into Vocational Curricula
- ❖ Six Traits, AIMS, and You
- ❖ Understanding the Basics of Career and Technical Education
- ❖ CTE Accountability Update
- ❖ The High Cost of Higher Education – How Tech Prep and Community Colleges can Help!
- ❖ A Working Food Services Program in a Comprehensive High School
- ❖ Water Shortages! Is High Tech Water Treatment the Answer?
- ❖ The Quiet Dilemma – What's Really Going on in Education!
- ❖ Lifelong Learning/Study Strategies in Career in Technical Education Courses

- ❖ Water Shortages! Is High Tech Water Treatment the Answer? **(Repeat)**
- ❖ Lifelong Learning/Study Strategies in Career in Technical Education Courses **(Repeat)**
- ❖ Culinary Arts Careers Via the Apprenticeship Pathway
- ❖ Effective Integration of Comprehensive Competency-Based Guidance (CCBG) Programs in the Classroom
- ❖ Arizona Counselors' Best Practices
- ❖ Secrets for Exceptional Speaking
- ❖ CCBG Evaluation tools: Counselors Connection to Accountability
- ❖ Cooperative Education and Special Education
- ❖ Cooperative Education Successful Strategies
- ❖ Meeting the Challenge – Work-Based Learning Opportunities for all CTE Students

- ❖ Getting Your Ducks in a Row – Electronically
- ❖ Using Performance Data for Planning and Decision Making **(Repeat)**
- ❖ **Statewide Systemic Technology Initiative**

As part of its technology acquisition, the School Facilities Board (SFB) created an "educational bundle" of hardware, software, and professional development. The idea was to create a statewide systemic initiative for technology through the SFB technology purchase. ASSET was chosen by the SFB to address the Professional Development Component. Learn what is currently available to assist teachers in becoming technologically proficient.

## INTERDISCIPLINARY COMPUTER LAB /SPECIAL INTEREST

- ❖ **Computer Lab Session:**  
Interdisciplinary: [Bridges.com](http://Bridges.com) is a Complete Career Exploration Program
- ❖ **Computer Lab Session:**  
Health Careers: Building Web Pages
- ❖ **Computer Lab Session:**  
Industrial: Communications Session Featuring CAD 3-D Modeling Software
- ❖ **Computer Lab Session:**  
Health Careers: Using Technology for Teaching Anatomy and Physiology
- ❖ "The Other Four Year Degree" The Arizona Department of Commerce Pre-apprenticeship Program
- ❖ "The Power the Grasp the Future" Honeywell Workforce 2000 Apprenticeship Program

- ❖ ACOVA Business Meeting and Luncheon
- ❖ Arizona Occupational Administrators Council Meeting - Group Meets Off-site at The Lodge
- ❖ **Computer Lab Session:**  
AzCRN Website Training and Arizona Futures
- ❖ **Computer Lab Session:**  
Interdisciplinary: Front Page 2000  
Dr. Mike Roberts, Northern Arizona University
- ❖ SNAPA/Counselors Luncheon
- ❖ Workforce Development Luncheon
- ❖ "Integrating Apprenticeship into Healthcare" United Blood Services of Arizona
- ❖ "How to Prepare for a High Tech Career" UPS Teleservices

- ❖ "School to Registered Apprenticeship Panel" Colorado River Union High School District - Humboldt Unified School District
- ❖ "Maintenance Intern Program" Palo Verde Nuclear Generating Station

## AGRICULTURE

Agricultural Education curriculum and assessment will be the focus of this year's conference sessions. Advances in curriculum will be spotlighted by some of our best teachers. It is now more important than ever for agricultural educators to deliver the competencies students need for success in the workplace. It is just as important under the new federal regulations to have in place a competency tracking system showing what the students have accomplished. The changes in the priority program list and its effect on agricultural education will also be addressed. The AATA Business Sessions will include a revision of the Program of Work and planning the coming years' activities.

- ❖ AATA Business Session #1
- ❖ AATA New Teacher Luncheon
- ❖ Advances in Agricultural Education Curriculum
- ❖ District Teacher Meetings
- ❖ AATA Steak Fry - *Preregistration Required. Fee \$20*

- ❖ ADE & FFA Reports
- ❖ ACTE & NAAE Updates
- ❖ Teaching Techniques
- ❖ AATA Kickoff Luncheon
- ❖ Technical Updates
- ❖ FFA Advisory Board Meeting
- ❖ AATA Recreational Activities

- ❖ AATA Business Session #2
- ❖ AATA Business Session #3
- ❖ AATA Awards Dinner Banquet

## THURSDAY

- ❖ AATA Program of Work
- ❖ Career Development Event Updates
- ❖ U of A Cooperative Teacher Meeting & New Teacher Program Meetings

## BUSINESS

A team of business educators has planned a very special program for all Arizona business educators this summer. Sessions have been planned for new business teachers, advisors of FBLA chapters, and COE coordinators. Topics featured include: safety in the classroom, industry certifications, Internet ethics and etiquette, solutions for the new world of work, and techniques for integrating Arizona academic writing standards into the business curricula. Of course, a number of luncheons and our famous night out have been arranged for fun and networking with SNAPA members. Plan now to attend this rewarding professional development experience.

- ❖ Business Education/ABEA Luncheon
- ❖ Teaching in the Digital Age
- ❖ Safety in the Classroom
- ❖ Integrating MOUS into the Business Curriculum
- ❖ Teaching Strategies for the Multicultural Classroom
- ❖ E-Commerce Activities
- ❖ Thomson Learning Hospitality Reception

- ❖ Business/Marketing Education Opening Session
- ❖ Business Ethics and Etiquette on the Internet
- ❖ AZCEA/ACOECA Luncheon
- ❖ IT Certification Solutions
- ❖ Group Interviewing
- ❖ Working Effectively with Multiple Generations
- ❖ SCANS 2000 Virtual Workplace Simulations
- ❖ Integrating Arizona Academic Writing Standards into Business Curriculum
- ❖ Idea Exchange – COE Coordinators
- ❖ Business Educators' and SNAPA Members Night Out - *Preregistration Required. Fee \$10*

## FACS ED

Family and Consumer Sciences Educators will have an opportunity to learn new and innovative ideas for program development and enhancement, integration of FCCLA into the classroom, and diverse options for students. Workshops and networking opportunities will focus on how you can continue to make Career and Technical Education the Gateway to Student Success.

- ❖ FCCLA Advisors Luncheon
- ❖ FCCLA Presenter's Workshop: "Change like a Slinky"
- ❖ FCCLA Advisor Updates
- ❖ FACS ED Hospitality Reception

- ❖ FACS ED Business Meeting
- ❖ FCCLA New Advisors Workshop
- ❖ Integration of FCCLA into the Classroom
- ❖ FACS ED Carousel of Innovative Ideas
- ❖ FACS ED Luncheon
- ❖ Integration of Academic Writing Standards into the FACS ED Curriculum
- ❖ FACS ED New Teacher's Workshop

- Career Options and Opportunities Workshops and Luncheons:
- ❖ Early Childhood Professions
  - ❖ Food Production/Hospitality Services
  - ❖ Apparel, Design, and Merchandising
  - ❖ Ideas and Resources for Junior High and Middle School FACS ED Teachers

# A SESSIONS

## HEALTH

the “New and Nearly New Teachers’ on” on Sunday to building Web pages, to ig at health care trends, to looking at ve industry experiences for students, h Careers Education teachers will truly ss how Career and Technical Education is ateway to Student Success”. Opportunities raring with peers occur at the HCE tality Reception and the Awards Luncheon l as in sessions and well-deserved breaks. tdisciplinary sessions on many more ts abound, so don’t miss this opportunity k up new ideas as you start a new year!

- ❖ Computer Lab: Building Web Pages
- ❖ Computer Lab: Using Technology for ching Applied Anatomy and Physiology
- ❖ Hospitality Reception

- Traits, AIMS, and You (Recommended rdisciplinary Session)
- Healing Community (Recommended rdisciplinary Session)
- ❖ Awards Luncheon and Session – nds in Healthcare Careers”
- ❖ Business Meeting with a mini-session el on “Creative Industry Partnering” and ❖ Update
- rkforce Development for an Aging Society mended Interdisciplinary Session)

## INDUSTRIAL

This year, the Arizona Technology and Industrial Education Association and the Arizona Department of Education have teamed up and forged a program to bring you the tools and knowledge you can use to enhance your Industrial and Technological programs. There are samplings from the clusters of Transportation, Communication, Construction, Manufacturing, and Technology in K-8, because it is never too early to expose kids to technology. Many of the best programs will be spotlighted in a Roundtable environment to expose teachers to as much of what is working in the area of Industrial Technological Education. Come see what your peers and contractors are offering and take advantage of the opportunity to network with others that have the common goal of delivering a quality program to the youth that we serve.

- ❖ Manufacturing Session
- ❖ ATIEA Awards Luncheon/General Business Meeting
- ❖ Transportation Session
- ❖ Construction Session
- ❖ Communications Session: *Computer Lab CAD Modeling Software*
- ❖ Building and Construction Trades Apprenticeship Opportunities
- ❖ Automotive Session
- ❖ K-8 Technologies
- ❖ Best Practices in Industrial Technological Education
- ❖ *SkillsUSA-VICA Luncheon*
- ❖ *SkillsUSA-VICA Corporate Meeting/ Handbook Session*
- ❖ Industrial Technology – Roundtable Presentations
- ❖ ATIEA Hospitality Reception

- ❖ Automotive Instruction Site Visitation - *Preregistration Required. Fee \$20*

## MARKETING

Join Marketing Educators by participating in a full agenda in preparation for the year ahead. The Marketing Team has prepared an exciting array of sessions featuring the Best Practices and proven strategies for the Marketing classroom. We will also examine the Impact of Academic Standards/Alignment and Integration, the recent changes in Teacher Certification for Marketing, the DECA Handbook Dissemination/Update, Successful School Stores, and an update from the state and national perspective.

- ❖ I am New – What do I do?
- ❖ AME Luncheon – Off Site
- ❖ Student Involvement: Success in School Stores and DECA Written Events
- ❖ The Impact of Academic Standards, AIMS, and Academic Alignment on Marketing Educators
- ❖ Market/Business Education Opening Session
- ❖ State of the State Report for Marketing Education
- ❖ AME Luncheon - Offsite
- ❖ Share the Wealth: Best Practices/Sharing Roundtable Discussions
- ❖ Recruitment and Tips for Traveling with Students
- ❖ AME Hospitality Reception
- ❖ DECA Handbook Update/Info
- ❖ AME Luncheon and Meeting
- ❖ Teacher Certification, Sports and Entertainment Marketing, Funding Considerations, and AME Needs.

# ACTE/Az SPONSORED ACTIVITIES

MONDAY, JULY 30



*The Association For Career and Technical Education of Arizona is delighted with the exceptional conference planned and has scheduled the following activities during the conference.*

## **SATURDAY, JULY 28**

### **ACTE/Az BOARD OF DIRECTORS MEETING**

*The Board will meet to induct the new board and plan activities for the coming year.  
4:00 p.m. - 6:00 p.m.*

## **SUNDAY, JULY 29**

### **ACTE/Az PRESIDENT'S RECEPTION**

*Join us for a relaxing evening of fun, music, prizes, and surprises.  
5:30 p.m. - 6:30 p.m.*

*ACTE/Az President  
Pam Ferguson, Presiding*



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## **ACTE/Az TRADE SHOW AND EXPO**

The ACTE/Az Trade Show and Expo features an exceptional array of products, services, and state-of-the-art equipment for all Career and Technical Education Providers. Join us each day for Continental Breakfast and Refreshment Breaks in the Exhibit area!

## **LOEWS COYOTE KIDS CAMP**

The Coyote Kids Camp is a delightful, delectable, dynamite program available for kids ages 5-12. Program activities include: Nature Walks, Pool Games, Crafts, Games, the works! The ACTE/Az is proud to cosponsor the important activity for future Vocational Educators on Monday and Tuesday of the conference only. The cost is \$20 per child per day and includes a lunch and all refreshment breaks. You may register your kids for this activity on the Conference Registration Form or at the Concierge Desk on-site at Loews after July 29th.

## **ACTE/Az SILENT AUCTION**

ACTE/Az will be conducting a Silent Auction to benefit the ACTE/Az Scholarship Fund. Auction items include weekend stays in various hotels, dinner for two at top restaurants, and much more! The auction items will be on display all day Monday and Tuesday until 2:00 p.m. when the bidding closes.

TUESDAY, JULY 31

## **ACTE/Az TRADE SHOW AND EXPO**

The Trade Show continues on Tuesday. Join us at 3:00 p.m. for the Prize Drawings and Silent Auction winners. This year's GRAND PRIZE is a voucher from Southwest Airlines for round trip airfare for two to any destination in the continental US that Southwest flies to. You must be a conference registrant and you must be present to win.

## **LOEWS COYOTE KIDS CAMP**

Day two of the Coyote Kids Camp continues with an exciting array of activities for future Vocational Educators!

## **ACTE/Az AFFILIATE RECEPTIONS**

On Tuesday evening, the ACTE/Az Affiliate organizations will be hosting the traditional NetMix Receptions in suite locations to be announced.

WEDNESDAY, AUGUST 1

## **ACTE/Az AWARDS BREAKFAST**

Join us as we honor your peers for their pursuit of excellence in Career and Technical Education Programs.



# PROFESSIONAL DEVELOPMENT I

## Northern Arizona University



### Earn Graduate or Vocational Recertification Credit

This course will be listed in the Fall 2001 NAU Off-Campus Class Schedule Book. For additional information, contact the NAU Vocational Technological Education Office at (520) 523-5342 or 1-800-426-8315. You may also contact the instructor, Dr. Michael Roberts directly at (520) 523-9408, or [nike.roberts@nau.edu](mailto:nike.roberts@nau.edu).

### **Special Problems in Vocational Technological Education VTE 503 (3 Credit Hours) Fall 2001**

#### **Requirements**

- The student must register for and attend **The 26th Annual Summer Conference Career and Technical Education: Gateway to Student Success** to be held July 29 - August 1, 2001 at the Loews Ventana Canyon Resort, Tucson, Arizona.

#### **How to Register for Credit:**

- This is an independent study/project course. Students will receive a pass/fail grade. You must contact the instructor in order to have your project approved and to obtain a sequence and section number.
- Contact Dr. Michael Roberts at (520) 523-9408.
- The student must write a 25 page paper (using APA Style) discussing implementation and/or implications of session topics to teachers, classrooms, curriculum, or other various projects. The paper will adhere to the following format: Title Page; Table of Contents; Statement of the Problem; Discussion of Implementation Application(s) or Implication(s); Conclusion, Further Recommendations of Direction; and Appropriate Appendix and/or References (as needed).



*The Association For Career and Technical Education of Arizona in cooperation with the Arizona Department of Education will issue a Certificate of Attendance to all Conference Attendees to document their participation in this Professional Development (education related) Conference for a total of 20 hours.*

*This documentation may be used to satisfy the documentation requirements for your Professional Development Plan as noted on the Teacher Certification Renewal Application subject to approval by your District Superintendent or Supervisor.*



LOEWS VENTANA CANYON  
RESORT

*Purchase Orders will be accepted for lodging by all resort properties. A rooming list and a copy of the Purchase Order should be mailed to the Reservations Office of the resort selected.*



### **THE LODGE at Ventana Canyon**

*THE LODGE is located adjacent to LOEWS and Shuttle service is available to the Resort daily.*



### **THE WESTIN LA PALOMA**

*The Westin La Paloma Resort is the official overflow property for the conference. Reservations will be accepted at the La Paloma once we have filled our room block at Loews. Transportation will be provided to Loews for conference attendees staying at the La Paloma Resort.*

## **POINT OF INFORMATION Accommodations**

**LOEWS VENTANA CANYON RESORT**  
7000 North Resort Drive  
Tucson, AZ 85750

**(520) 299-2020**  
**(800) 234-5117**  
**Fax: (520) 299-6832**

**To Reserve a Room:** Call the Resort and identify yourself as an attendee of the **CTE Conference** to secure the special conference rate of **\$90** Single/Double occupancy. This special rate is available preceding/following the conference subject to availability.

**To Guarantee your Room:** Please provide your credit card number or mail a check equal to one night's lodging. The resort honors American Express, Diner's Club, Discover, MasterCard, and VISA. Cancellations must be made no later than 7 days prior to the scheduled date of arrival or you may be billed for one night's lodging.

**THE LODGE at Ventana Canyon**  
6200 North Clubhouse Lane  
Tucson, AZ 85750

**(520) 577-1400**  
**(800) 828-5701**  
**Fax: (520) 577-4065**

**To Reserve a Room:** Call THE LODGE at Ventana Canyon and identify yourself as an attendee of the **CTE Conference** to secure the special conference rate of **\$90** for a 1 bedroom suite or **\$155** for a 2 bedroom suite single/double occupancy. Club Suite accommodations include a living room, dining room, and complete kitchen. These reduced rates are available preceding/following the conference subject to availability. An additional charge of **\$25** per night will be assessed for additional occupancy.

**To Guarantee your Room:** Please provide your credit card number or mail a check equal to one night's lodging. THE LODGE honors American Express, Diner's Club, Discover, MasterCard, and VISA. All reservations must be guaranteed. Cancellations must be made no later than 7 days prior to the scheduled date of arrival or you may be billed for one night's lodging.

**THE WESTIN LA PALOMA RESORT**  
3800 East Sunrise Drive  
Tucson, AZ 85718

**(520) 742-6000**  
**(800) 228-3000**  
**Fax: (520) 577-5878**

**To Reserve a Room:** Call the resort and identify yourself as an attendee of the **CTE Conference** to secure the special conference rate of **\$90** Single/Double occupancy. This special rate is available preceding/following the conference subject to availability.

**To Guarantee your Room:** Please provide your credit card number or mail a check equal to one night's lodging. The resort honors American Express, Diner's Club, Discover, MasterCard, and VISA. Cancellations must be made no later than 7 days prior to the scheduled date of arrival or you may be billed for one night's lodging.

## POINT OF INFORMATION Conference Registration



### PREPAYMENT REQUIRED

Prepayment of your Conference Registration fees is required at time of registration. This policy is in accordance with the requirements outlined in the U.S.F.R. VI-G-11. Registrations will not be processed unless accompanied by payment of fees. We accept Purchase Orders, Check, Money Order, or you may charge it to your Visa or MasterCard.

### ACCEPTANCE OF PURCHASE ORDERS

We will accept purchase orders for your Conference Registration. Call the ACTE/Az office if you have questions regarding this policy. Purchase Orders must be accompanied by completed registration forms for each individual attending.

### BASE CONFERENCE REGISTRATION

Your Base Conference Registration Fee includes Continental Breakfast on Monday and Tuesday of the Conference and the ACTE/Az Awards Breakfast on Wednesday in addition to your free ACTE/Az membership and the President's Reception on Sunday.

### BASE REGISTRATION FEE SCHEDULE

<b>EARLY-BIRD Registration Rate</b>	<b>\$ 225</b>	<b>until May 1st</b>
<b>ADVANCE Registration Rate</b>	<b>\$ 245</b>	<b>until July 9th</b>
<b>LATE Registration Rate</b>	<b>\$ 275</b>	<b>after July 9th</b>

### PROGRAM AREA/MEAL FUNCTION/COMPUTER LAB/SPECIAL INTEREST FEES

Consult the Conference Registration Form for specific information regarding additional fees to attend meal functions, computer lab sessions, special events, or materials.

### LATE REGISTRATION PROCESSING

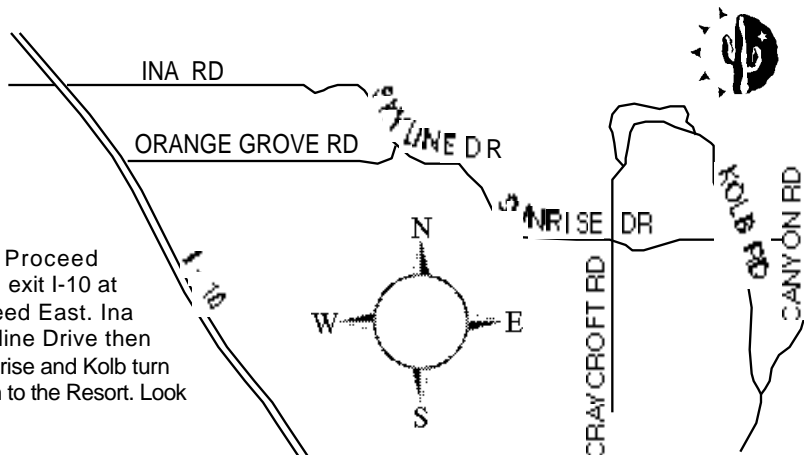
After JULY 17th you must register on-site. **DO NOT MAIL or FAX any Conference Registrations after this date.**

### CANCELLATIONS and REFUNDS

Requests must be made in writing and postmarked **no later than JULY 7, 2000**. All cancellations are subject to a \$25 cancellation fee. All Refunds will be issued following the conference. No Refunds will be issued on Registrations received after JULY 17, 2000.

### Directional Map to Loews

Travel Directions: Proceed South from Phoenix, exit I-10 at Ina Road and proceed East. Ina Road becomes Skyline Drive then Sunrise Drive. At Sunrise and Kolb turn left and proceed North to the Resort. Look for the big rock.



### SPECIAL NEEDS ACCOMMODATIONS

Please advise us of any special needs accommodations you require on the Conference Registration Form. This document is available in alternative formats. Contact the Arizona Department of Education directly to obtain assistance.

ADVANCE REGISTRATION DEADLINE: JULY 9, 2000



### On-Site Registration Office

*The ACTE/Az will Maintain a Conference Registration Office On-site During the Conference. The Phone Number On-site is: (520) 299-2020 ext. 7933.*

*Office Hours for Advance Registration Packet Pick-up and On-Site Registration are Noted on the Pre-Conference Activities Schedule on Page 2 of this Preview Document.*

### For Additional Information Contact:

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